

ROYAL ZOOLOGICAL SOCIETY OF SCOTLAND

RISK ASSESSMENT

GENERAL INFORMATION ASSESSMENT NUMBER: RZSS	DATE: 27/9/2010
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TASK: Studying at HWP

INDIVIDUALS INVOLVED: Visiting Tudents, Animal Keepers and Education Officers

FREQUENCY OF ACTIVITY: 1 day

A Individuals involved: Others = 3 (Visitor, Young Persons etc.), Contractor = 2 Employee = 1

B Likelihood: Likely = 3, Possible = 2, Remote = 1

C Worst Case Outcome: Serious (Death, major injury, major property loss) = 3, Significant (More than 3 day incapacity) = 2, Minor (Less than 3 day incapacity) = 1

Risk Rating

Un acceptable			Tolerable					Acceptable		
High			Medium					Low		
*			Apply Control Measure/s					Controls Necessary		
12	11	10	9	8	7	6	5	4	3	2

* Stop activity until Risk Rating reduced. Refer to Line Manager and or Safety Advisor.

HAZARD	CONTROL MEASURES IN PLACE.	A Individual	B Likelihood	C Worst Case Outcome	Risk Rating $A+(B \times C)$
1 Slips, trips and falls	Students will be given a safety briefing before task to tell them to take care on slopes and when ground is uneven. First aider on site Students will be instructed to wear suitable footwear i.e. not sandals or flip flops.	3	2	3	9
2 Vehicles	Students will be instructed to be vigilant in the car park Speed limit in car park 10mph	3	2	3	9
3 Animal escape	Education officers and Keepers to carry radio so that they are aware of any animal escapes Procedures are in place regarding getting students to nearest building or vehicle and staying in until danger has stopped.	3	2	1	6
4 Animal contact	No person to cross the barrier fences unless instructed to do so by member of staff Explain this during instructions before the start of task Students are only allowed into non dangerous animal areas. Access for students into dangerous animal areas is strictly forbidden and keys are restricted to qualified wardens only. The RZSS has a no petting policy with all animals. Initially students are supervised and instructed in the use of tools to defend themselves against any animal or bird threat. (Tools in this instance referring to a rake, broom , spade or shovel)	3	2	3	9
5 Cold and wet weather	Make sure students have sufficient warm clothes and waterproofs on when going round the park	3	2	1	6
6 Sunburn/ sunstroke/ dehydration	Make sure students have adequate sun protection/ hats/ clothes on and advise to drink water if weather is hot	3	2	1	6
7 Injury from tools	Students to be instructed on safe use of tools and supervised when using them.	3	2	3	9
8 The potential for a students to contract a Zoonosis whilst carrying out their duties within the Highland Wildlife Park.	All students are briefed on all the control measures listed below during their inductions. Report to your supervisor all bites, cuts, scratches, injuries to the skin, which you suffer in animal areas. Protect all cuts and sores before working in animal areas and wear	3	2	3	9

	<p>protective gloves.</p> <p>After working with animals or working in animal feed preparation areas wash your hands and other exposed skin thoroughly using bactericidal soap</p> <p>Do not touch eyes or lips or use the toilet with hands dirtied by working with animals</p> <p>Do not eat, drink, smoke, put on make-up with hands dirtied by working with animals</p> <p>Wear a mask when working in animal dust or dust from bedding, hay, straw or animal feed</p> <p>Use barrier techniques</p> <p>Take extra care and always wear gloves when dealing with wounded, sick or dead animals.</p> <p>Ensure that you are up to date with your Tetanus injections</p> <p>Report vague illnesses to your supervisor and if sent to a doctor, tell the doctor that you work with animals.</p> <p>With all new animal arrivals whether or not in isolation, quarantine or put straight into an enclosure be extra vigilant with all of the above control measures</p>				
9 The potential for a students to inhale harmful or irritating dust or dander whilst carrying out their duties within the Park.	<p>Dust masks are issued to volunteers for jobs where dust and or dander are present. Areas to be aware of are the animals feed (e.g. dust from bruised oats, bruised barley, bran , hay etc.) Animals bedding (e.g. straw and hay containing dust and dander) Bird breeding unit (dust and dander) Otter shed (dust)</p> <p>In very dry conditions some enclosures can also be very dusty whilst raking the sanded areas</p>	3	2	3	9
10 The potential for a students to develop an allergic reaction to cleaning agents in the animal kitchen or on the animal sections.	<p>Dilution rates and precautions as per manufacturer's guidelines.</p> <p>Protective gloves issued</p>	3	2	3	9
11 The potential for a students to damage themselves when lifting or manual handling.	<p>Instruction on lifting and manual handling given at volunteer induction</p>	3	2	3	9
12					
13					
HAZARD	CONTROL MEASURES IN PLACE.	A	B	C	Risk

		Individual	Likelihood	Worst Case Outcome	Rating $A+(B \times C)$
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
HAZARD	CONTROL MEASURES IN PLACE.	<i>A</i>	<i>B</i>	<i>C</i>	Risk

		Individual	Likelihood	Worst Case Outcome	Rating <i>A+(BxC)</i>
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					

ADDITIONAL CONTROL MEASURES IN PLACE/ COMMENTS

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WHAT FURTHER ASSESSMENTS ARE REQUIRED? (I.E. COSHH, ML & H.....)

SHORT/LONG TERM RECOMMENDATION*	See attached sheet/s		Not Applicable	
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*Tick Appropriate Box

RECORD HERE ANY RESIDUAL RISKS
Record the risk level for each of these hazards with existing control measures in place.

ASSESSMENT REVIEW DATES		
Date: 06/09/2011	Name: Jasper Hughes	Signature
Date: 06/09/2012	Name:	Signature

This assessment to be reviewed on an annual basis or sooner should circumstances dictate.
Continue on separate sheet if required.

ASSESSMENTS COMPILED IN CONSULTATION WITH:

1
2
3
4
5

Assessor's Name:	Signature	Date:
Authorised/Checked By:	Date:	